To Erasmus+ Coordination Unit at the University of……….. and Ca’ Foscari University of Venice

|  |  |
| --- | --- |
| **APPLICANT’S DETAILS** | |
| **Surname**  *(as indicated in Passport or Identity card)* | **First name:**  *(as indicated in Passport or Identity card)* |
| **Date of birth***: (dd/mm/yyyy)* | **Place and Country of birth:** |
| **Nationality:** | **Gender:** (M/F) |
| **Home Address:**  *(please indicate your full address: Address, Town, Post/Zip Code)* |  |
| **Document:** (passport or ID card) | **ID card or passport number**  **Date of Expiry** |
| **Telephone Number:**  **Mobile Number:** | **E-mail Address:** |
| **Do you require Disability or Learning Support?** | Yes ☐ No ☐ |

|  |  |
| --- | --- |
| **HOME UNIVERSITY** | |
| **Home University:** |  |
| **Title of your current degree programme (FOR STUDENTS)/**  **Current position at the partner university (FOR ACADEMIC AND ADMINISTRATIVE STAFF):** |  |
| **FOR STUDENTS ONLY:**  **Level of your current degree programme (1st cycle/1st level/undergraduate; 2nd cycle/2nd level/Master; 3rd cycle/3rd level/PhD):** |  |
| **FOR STUDENTS ONLY:**  **Number of years of higher education (university) study completed to date (at which year of your current course programme you are enrolled):** |  |
| **FOR STUDENTS ONLY:**  **Previous experiences of mobility under Erasmus Mundus and Erasmus+ ICM Programmes (please detail University of destination, place and duration)** |  |

|  |  |  |
| --- | --- | --- |
| **PROPOSED PROGRAMME OF STUDY/TEACHING/ TRAINING AT UNIVE** | | |
| **Duration of stay** (n° of months/days): | |  |
| ☐ Autumn term (from September 2020)  ☐ Spring term (from February 2021) | |  |
| MOTIVATION  (max 5000 characters including spaces) explaining the background of the candidate and the reasons for applying to the programme |  | |

|  |
| --- |
| The undersigned is willing to apply for the Erasmus+ - International Credit Mobility grant to Ca’ Foscari University of Venice, according with the call for applications published by the University of ……………….on ……….. with the following deadline: ……………………….  Compulsory attachments:  *Staff* candidates must provide the following documents:   * Application form duly filled in and signed; * Copy of a valid ID card or passport; * Copy of a proof of employment at Ivane Javakhishvili Tbilisi State University (ex. certificate issued by the Home University stating he/she is Academic/Administrative staff employed at the University); * Mobility Programme signed by the applicant and by the E+ Administrative Coordinator and Academic Coordinator; * Motivation Letter (max 2 pages); * **Letter of interest signed by the prospective academic supervisor or Head of Department (for academic staff) at Ca’ Foscari University of Venice or by the administrative supervisor (for administrative staff) stating the availability and willingness to collaborate with the applicant. In order to get this applicants MUST contact** [**international.cooperation@unive.it**](mailto:international.cooperation@unive.it) **(providing a CV and a work plan);** * Curriculum Vitae (max. 2 pages) in English including extracurricular activities (courses, seminars, conferences, published researches etc.) and professional experience related to the fields of knowledge of the courses. Please use the European template on https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions.iehtml; * *One letter of recommendation (max. 1 page) written by academics, researchers and/or by professionals who have participated in the candidate’s academic or professional training, complete with their email and phone numbers, and the at least another referee‘s contact details.*   *.* |

|  |  |
| --- | --- |
| **SIGNATURE OF APPLICANT** | |
| I confirm that the information provided on this application form is correct. | |
| **Signature:** | **Place and Date:** |